



2011 THA Hotels - Bulletin 10

10TH MAY 2011

QUEEN'S BIRTHDAY PUBLIC HOLIDAY

MONDAY 13 JUNE 2011

Please note that the 2011 QUEEN'S BIRTHDAY public holiday for Tasmania is Monday 13 June 2011.

The Hospitality Industry (General) Award 2010 provides the following arrangements for the holiday listed above:

Rates where employees are required to work on such holiday:

1. Full-Time and Regular Part-Time Employees who work on this day shall be reimbursed as follows:
 - a. Double Time and a Half (250%) for all the time worked (with a **minimum** of four hours at Double Time and a Half); OR
 - b. By agreement, (clause 32.3) employees may work at ordinary rates plus Half Time (150%) and:
 - i. have equivalent paid time to their annual leave, or
 - ii. receive an additional day off in lieu of such public holiday during the same week,
provided that such holiday may be allowed to the employee within 28 days after the holiday falls due.
 - c. By agreement between the employer and the majority of employees in the relevant enterprise, an alternative public holiday may be taken as the public holiday in lieu of the prescribed public holiday day (clause 37.1)
2. Employees who are paid an ANNUALISED SALARY (per clause 27 of the Award) and who work on this day are entitled to a day off in lieu of this holiday or a day added to their annual leave entitlement.
3. **Casual** employees who work on this day shall be reimbursed at a rate of Double Time and Three Quarters (275%) of a Full-Time employee's standard hourly rate for the same classification with a **minimum** of two hours at this rate.

Rates of pay where employees are not required to work on such holiday:

1. If a Full-time employee, a Regular Part-Time employee (who normally works on the day of the week of the public holiday) or an employee who is paid an ANNUALISED SALARY (per clause 27 of the Award on this public holiday) is not required to work on the above holiday, such employee is entitled to take such day as a holiday without loss of pay (clause 56 under the National Employment Standards)

2. Casuals and Regular Part-Time employees (who do not normally work on the day of the week of the public holiday) do not receive any payment or other entitlements if they are not required to work on this holiday (clause 56 under NES).
3. For part timers working *rotating* shifts, to determine if they are eligible for a paid day off we suggest their rosters be reviewed to see how many Mondays they have worked in the last 12 months or since commencement; whichever is shorter. If they have worked at least 50% of the Mondays in the period we recommend considering giving them a paid day off as part of good HR practice.

Rostered day off coinciding with the above holiday

A Full-Time employee (not a Regular Part-Time employee) whose rostered day off falls on a public holiday must:

- be paid an extra day's pay; OR
- be provided with an alternative day off within 28 days, OR
- receive an additional day's annual leave.

Rates of pay where managers are required to work on such a holiday

1. Managers who are paid under the Base Annual Salary provisions of this Award (clause 20.2 (a)), and who work on this day must be paid at the rate of Double Time and a Half (250%) with a minimum payment at such rate for four hours worked.
2. Managers employed under the Salaries Absorption provisions of the Award (clause 20.2 (b)) shall be entitled to a day off if they work on this holiday.

Rates of pay where managers are not required to work on such holiday

All managers under this Award (whether they are paid under the Base Annual Salary provisions of this Award or under the Salary Absorption provisions of this Award) who are not required to work on the above holiday who will be entitled to take such day as a holiday without loss of pay.

Rostered day off coinciding with the above holiday

1. Managers who are paid under the of this Award's Base Annual Salary provisions (clause 20.2 (a)) are entitled to an additional day's salary or another day off if their Rostered Day Off (RDO) falls on this holiday.
2. Managers employed under the Award's Salaries Absorption provisions (clause 20.2 (b)) are not entitled to an additional day's salary or another day in lieu if their RDO off falls on this holiday

Employees working under an AWA or Collective Agreements are subject to the Public Holidays conditions within that particular agreement.

If you have any queries regarding this Bulletin kindly contact the under-signed.

Kind Regards,



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